

Example EPS Loss Prevention Self Inspection Checklist

This example is designed to demonstrate the concept of an EPS self inspection checklist and can be customised for your specific conditions.

The purpose of this EPS self inspection checklist is to identify hazardous conditions related to EPS panels and ensure that fire safety controls are being maintained. The self inspections should be conducted on a scheduled basis (perhaps monthly). The inspections should be formally documented with reports being reviewed by an appropriate manager and kept on record. Defects should be rectified as soon as possible.

Inspected by: _____

Date: _____

Area 1

(Please Tick)

Area in compliance Area not in compliance

Comments: _____

Area 2

(Please Tick)

Area in compliance Area not in compliance

Comments: _____

Area 3

(Please Tick)

Area in compliance Area not in compliance

Comments: _____

Items to be checked in the areas are listed on the following pages.

EPS Self Inspection Checklist

Ignition Controls	Yes / No / Action required
▪ Hot Work Permit system in use and being followed	
▪ No hot work conducted directly on EPS	
▪ No electrical switches, panels, switchboards or other electrical appliances mounted directly onto EPS	
▪ No heaters, cookers, forklift rechargers or hazardous processes located near EPS panels	
▪ Electrical equipment regularly examined and thermo scanned	
▪ No combustibles stored within 10m of external EPS walls	
▪ Exhaust ducts and hoods cleaned regularly – no significant build up of combustible deposits	
▪ Hot service lines are insulated from EPS panel	
Exposed Foam Controls	Yes / No / Action required
▪ No unprotected holes for services in EPS panels – no exposed foam	
▪ No items directly attached to EPS panels	
▪ All joint covers and seals are in place and in good condition	
▪ Panel faces are in good condition with no exposed foam	
▪ Contractors are informed of EPS controls when inducted onto site	
▪ Contractors are appropriately supervised when conducting hazardous work or work on or around EPS	
Fire Detection and Suppression Controls	Yes / No / Action required
▪ Fire watches are used when appropriate	
▪ Appropriate fire extinguishers, hose reels and hydrants are provided and made ready for emergency use during work on or around EPS	